



## Missing Person Inquiry & Confidential Contact Information Form

In accordance with the Higher Education Opportunity Act of 2008, Beacon College has a procedure to investigate when a student is reported missing. Each student has the option to designate a confidential contact by submitting this form to the Division of Student Engagement and Success. This person will be contacted within 24 hours of the time that a student is considered missing. Law enforcement officials (including campus safety) also will be notified of a student's absence no later than 24 hours after the student has been deemed missing, and will follow their own investigation procedures. However, keeping your confidential contact up-to-date about your whereabouts will help the investigation considerably.

**PLEASE NOTE:** IF YOU ARE A MINOR (UNDER 18 AND NOT EMANCIPATED), YOUR PARENT(S) OR GUARDIAN(S) WILL BE NOTIFIED WITHIN 24 HOURS THAT YOU ARE DEEMED MISSING, EVEN IF THEY ARE NOT THE CONFIDENTIAL CONTACT(S) NAMED ON THIS FORM.

### 1. Student Information:

Student's Full Name			Student ID Number	
Mailing Address			Email Address	
City	State	Zipcode	(____)____ - ____ Phone	(____)____ - ____ Alternate Phone

### 2. Confidential Contact Information:

Name			Relationship to Student		Student ID Number (if applicable)	
Mailing Address			Email Address			
City	State	Zipcode	(____)____ - ____ Phone	(____)____ - ____ Alternate Phone		

This information will be kept on file with the Office of Student Engagement and Success for one year from the time you submit it. At any time you may submit a form with new contact information. This information will be kept in a confidential location and will only be used if you are reported missing. If you have any questions, please contact the Office of Student Engagement.

Student Signature	Date
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