



<b>Job Title:</b>	TA/Peer Tutor	<b>Major:</b>	Studio Art
<b>Department:</b>	Studio Art	<b>Location:</b>	Art Bld
<b>Hourly Rate:</b>	\$10.00	<b>Available Hours:</b>	10 hours per week
<b>Supervisor Contact:</b>	Rashad Joiner	<b>Length of Position:</b>	Semester

**Application process:**

**Apply on line at:**  
**Beacon College Student Employment Services**  
[Beacon College Student Employment Service - Beacon College](#)

Qualified candidates will be contacted for an interview.  
 If you have any questions, please contact the Career Center  
 Email: [studentemployment@beaconcollege.edu](mailto:studentemployment@beaconcollege.edu)  
 Phone: 352-638-9808

**Job Description**

**Description:** Peer tutors/TA's assist students in becoming a more successful and independent learner. Peer tutors provide and help to integrate effective learning and study strategies for their assigned students, while at the same time helping to clarify and/or reinforce course content, assignments and material.

**ROLE AND RESPONSIBILITIES**

- Attends classroom sessions and records notes from in-class lectures. For web-based or hybrid classes, this includes being responsible to be aware of online content and interaction.
- Maintains weekly office hours to communicate in person with students as needed.
- Receives and promptly responds to student inquiries regarding assignments and course material.
- Create and maintain a tutoring schedule convenient to both tutor and tutee.
- Make appropriate student referrals to college offices, departments or professionals, when necessary.
- Demonstrates respect to and cooperation with the course instructor inside and outside of the classroom.
- Maintain strict confidentiality of all student information, material, and discussions shared in the tutoring relationship.
- Performs other duties as assigned by course instructor.

**QUALIFICATIONS AND EDUCATION REQUIREMENTS**

- **MUST HAVE TAKEN AND SUCCESSFULLY COMPLETED ART 1000 FUNDAMENTALS OF 2D & COLOR AND ART 1500 3D FUNDAMENTALS**

<b>Supervisor:</b>		<b>Date/Time:</b>	

YOUR LOGO  
HERE

**Company Name**