



Beacon College

Documentation Guidelines

Documentation of learning disability, ADHD, or evidence of academic-based challenges or struggles should consist of a comprehensive report that provides evidence of a currently existing impairment; background information, relevant testing, specific diagnosis, and interpretative summary. The following guidelines are provided:

1. **Assessment:** Testing must be current to represent the applicant's aptitude as an adult (a maximum of three-years-old), and should address the following areas:
 - a. **Cognitive Ability:** The Wechsler Adult Intelligence Scale, Fourth Edition (WAIS-IV), the Woodcock-Johnson Tests of Cognitive Ability (WJ-Cog), the Stanford-Binet, Fifth Edition (SB-V), and the Kaufman Adolescent and Adult Intelligence Test are acceptable. Other cognitive assessments must be approved by the Office of Admissions at Beacon College.
 - b. **Achievement:** The Woodcock-Johnson Test of Achievement (WJ-Ach), the Wechsler Individual Achievement Test (WIAT), or the Kaufman Tests of Educational Achievement (KTEA) may be submitted. Other achievement tests must be approved by the Office of Admissions at Beacon College.
 - c. **Social / Emotional Scales:** Minnesota Multiphasic Personality Inventory, Second Edition or Adolescent Edition (MMPI-2 or MMPI-A), Behavior Assessment System for Children, Second Edition (BASC-2), or the Child Behavior Checklist (CBCL) are acceptable. Other social / emotional assessments must be approved by the Office of Admissions at Beacon College.
2. **Report:** The results of these assessment tools should be presented in a thorough and comprehensive interpretative report (psycho-educational or neuro-psychological), that will include:
 - a. Specific evidence of the learning disability, ADHD or demonstrated academic struggles is required.
 - b. Recommendations for accommodations must be based on objective evidence or a substantial limitation to learning and be supported by test results and clinical observations.
 - c. Actual test scores must be provided, along with an interpretation of test results. Test protocol sheets or scores alone are not sufficient. WAIS-IV results must include subtest and index scores.
 - d. The evaluation must include and describe co-existing conditions such as mood, behavioral, neurological and/or personality disorders.
3. **Individual Education Programs (IEPs):** IEPs should be provided, if available. IEPs do not, however always provide sufficient documentation to continue accommodations at the post-secondary level.

The Office of Admissions professionals will conduct a comprehensive and individualized evaluation of each candidate's application and supplemental documents. Judgment of the professional staff will determine eligibility for attendance at Beacon College. Admission to Beacon College is limited. Applications, including all documentation, must be received to be considered for admission to Beacon College.